# AGENDA (Revised 7/26/12) REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION FRANKLIN TOWNSHIP PUBLIC SCHOOLS FRANKLIN MIDDLE SCHOOL LIBRARY/AUDITORIUM JULY 26, 2012 – 6:00 P.M.

#### **CALL OF ROLL**

Mr. Richard E. Arline Mrs. Eva M. Nagy

Mrs. Teletha A. Brown, President Mrs. Julia Presley, Vice President

Mr. Delvin Burton Mr. Richard Seamon

Mrs. Nancy LaCorte Ms. Keisha Smith-Carrington

Mr. Thomas J. Lewis

Mr. Edward Q. Seto, Superintendent of Schools

Mr. John Calavano, Assistant Superintendent for Business/Board Secretary

Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction

Ms. Gail Reicheg, Director of Personnel

Ms. Pamela R. Horn, Director of Pupil Personnel Services

Mr. Orvyl Wilson, Director of School Management and Student Advocacy

Mr. Brian Bonanno, Manager of Administrative Services

Members of the Public

#### PLEDGE OF ALLEGIANCE

#### MOMENT OF SILENCE

#### **OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 25, 2012 and July 13, 2012. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

# MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multicultural society.

#### **DISTRICT GOALS**

**CURRICULUM AND INSTRUCTION:** To commit to continuous improvement of student achievement through the design and alignment of rigorous curriculum to the 2009 NJCCC and Common Core Standards as evidenced by the percentage of students performing at grade level as measured by multiple measures. These measures include, but are not limited to: K-12 Running Records, High Frequency Words, Spelling Inventory, K-2 Assessment, DRA, Common Assessments, Marking Period Assessments, Mid-Terms, Final Exams, Learnia Benchmarking, Pre- and Post- Assessments, Teacher Evaluations, State Assessments, Student Work, etc.

**COMMUNICATIONS AND PUBLIC ENGAGEMENT:** To strengthen District communication through the use of the District and school based web sites and other electronic media and to evaluate the District's need for volunteers and research ways to collect and organize data regarding potential volunteers, their interests, skills and hours of availability.

**SAFETY AND SECURITY:** To continue the District's efforts to change the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.

**FACILITIES:** To study the recommendations regarding educational organization and restructuring, building infrastructure and site development contained in the Long-Range Facilities Plan 2011–2021, in order to develop short- and long-term facilities options for Board of Education consideration.

#### **ALTERNATE LOCATION – LIBRARY**

## **Confidential Session**

Moved: Seconded:

Motion to adjourn to confidential session to discuss a personnel matter. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Return to Open Session at 7:30 PM.

- I. Superintendent's Report
- II. Board President's Report
- III. Action to Adopt the Agenda

Moved: Seconded:

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

- IV. Committee (Chairs) / Liaison Reports
- V. Comments From The Public (5 minutes per speaker any topic)
- VI. Board Member Remarks
- VII. New Business

# R-1 Reports

Moved: Seconded:

Acknowledge receipt of the following reports attached and hereto made a part of the minutes:

a.	Principals' Reports	June
b.	Attendance Officer's Report	June
C.	Enrollment Report	June
d.	Fire Drill Report	June
e.	Suspension Report	June

# M-1 Minutes of Board Meetings

Moved: Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a.	June 14, 2012	Regular	Exhibit M-1.a
b.	June 14, 2012	Confidential	Exhibit M-1.b
C.	June 28, 2012	Regular	Exhibit M-1.c
d.	June 28, 2012	Confidential	Exhibit M-1.d
e.	July 10, 2012	Special	Exhibit M-1.e
f.	July 10, 2012	Confidential	Exhibit M-1.f

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

# Administration

#### A-1 Resolution of Recognition for Jeffrey Porter

Moved: Seconded:

Whereas, Jeffrey Porter has been selected to represent the United States in the 2012 Olympics in London, England as a member of the US Olympic Track Team; and

Whereas, Jeffrey Porter is a 2003 graduate of Franklin High School where he brought pride and many honors as an outstanding athlete breaking FHS track records in indoor and outdoor hurdles. He was the 2001-2002 and 2002-2003 Skyland Conference Champion, the Somerset County Champion, the NJSIAA Group III Sectional Champion, the NJSIAA Group III Champion, the 2002 Top American Junior Hurdler, the 2002-2003 NJSIAA Meet of Champions Champion, the Indoor Track All-American Champion and the 2001 AAU Junior Olympics Champion; and

Whereas, Jeffrey Porter also brought pride and many honors as an outstanding a member of the 2002-2003 NJSIAA Group III State Championships Shuttle Hurdle Relay Team, and the NJSIAA Group III State Championships Sprint Medley Relay Team; and

Whereas, Jeffrey Porter continued to bring pride and honors as an FHS Warrior Alumnus as the 2004 Big Ten Conference Champion in the 60-meter hurdles, the 2007 NCAA Indoor Champion in the 60-meter hurdles for the University of Michigan and represented the United States at the 2011 Pan American Games:

Now Therefore Be It Resolved, that the Board of Education and the Superintendent of Schools of the Township of Franklin, Somerset County, New Jersey do hereby express their pride, congratulations and best wishes to Jeffrey Porter upon his selection to represent the United States in the 2012 Olympics in London, England as member of the US Olympic Track Team.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

#### A-2 Travel & Related Expense Reimbursement

Moved: Seconded:

Adopt the following resolution:

Whereas, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-2 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

#### A-3 Fundraising Campaign

Moved: Seconded:

Whereas, on December 21, 2010, the Franklin Township Board of Education authorized by resolution that the Franklin Foundation for Educational Excellence be permitted to explore fundraising opportunities for the completion of the Franklin High School Athletic Complex; and

Whereas, in said resolution the Franklin Township Board of Education authorized the Franklin Foundation for Educational Excellence to hold in a separate fund any and all monies raised by the Foundation through fundraising for the completion of the Athletic Complex; and

Whereas, the Franklin Foundation For Educational Excellence has submitted a fundraising proposal called the "Warriors on the Move" wherein individuals and other entities may be recognized for a donation to complete the athletic complex by the installation of a personalized brick on the premises of Franklin High School, and that the donations to this campaign will be held in a separate account by the Franklin Foundation for Educational Excellence:

Now Therefore Be It Resolved, that the Franklin Township Board of Education supports this fundraising activity and approves participation in the "Warriors on the Move" Campaign.

# A-4 Policies – 2<sup>nd</sup> Reading and Adoption

Moved: Seconded:

Approve the second reading and adoption of the following policies as detailed in Exhibits A-4.a and b attached hereto and made part of the minutes:

a. Policy No. 3220/3230 State Funds; Federal Funds (revised)

(Revision to reflect DOE guidelines)

b. Policy No. 3541.1 Areas Deemed Hazardous for Transportation Services (new)

(Incorporation and update of former Regulation No. 3541.11)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

# A-5 Policies – 1<sup>st</sup> Reading

Moved: Seconded:

Approve the first reading of the following policies as detailed in Exhibits A-5.a and b attached hereto and made part of the minutes.

a. Policy No. 4240 Compensation and Related Benefits (revised)

(Revision to clarify District practice)

b. Policy No. 6145 Extracurricular Activities (revised)

(Revision to clarify District practice)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

# A-6 Affirm Harassment, Intimidation and Bullying Decisions (Sept. 22, 2011 – June 28, 2012)

Moved: Seconded:

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education Meetings from September 22, 2011 through June 28, 2012; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now Therefore Be It Resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meetings from September 22, 2011 through June 28, 2012.

# **Business**

#### **B-1** Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$15,381,709.58 identified in the bills list. (Exhibit B-1.a)
- b. Food Service Enterprise Fund warrants in the amount of \$406,607.37 for the month of June 2012. (Exhibit B-1.b)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

# B-2 Transfer of Funds

Moved:

Seconded:

Approve Account Transfers No. 12 for the 2011-2012 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

#### B-3 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (June)
- b. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (June)
- c. Food Service Fund Financial Report (Exhibit B-3.e) (June)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

#### **B-4** Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of June 30, 2012 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

#### **B-5** Contract Approval (All contracts are LEA-funded, unless otherwise noted.)

Moved: Seconded:

#### Approve the following:

- a. Approve Children's Therapy Source, Somerset, NJ to provide physical therapy services for the 2012-2013 school year. Not to exceed \$85,000, as detailed in Exhibit B-5.a attached hereto and made part of the minutes.
- b. Approve Trinitas Children's Therapy Services, Springfield, NJ to provide occupational therapy services for the 2012-2013 school year. Not to exceed \$5,500, as detailed in Exhibit B-5.b attached hereto and made part of the minutes.
- c. Approve Eden Autism Service (Wawa House Services), Princeton, NJ to provide in-home intensive behavioral support and behavioral therapy services for the 2012-2013 school year. Not to exceed \$65,000, as detailed in Exhibit B-5.c attached hereto and made part of the minutes.
- d. Approve Vista Rehab Services, P.A., Woodbridge, NJ to provide speech and occupational therapy services for the 2012-2013 school year. Not to exceed \$20,000, as detailed in Exhibit B-5.d attached hereto and made part of the minutes.
- e. Approve Loving Care Agency, Inc., Hasbrouck Heights, NJ to provide nursing services for the 2012-2013 school year. Not to exceed \$350,000, as detailed in Exhibit B-5.e attached hereto and made part of the minutes.
- f. Approve Sharon O. Maida, Ed.D., Titusville, NJ to provide cane travel, orientation and mobility instruction for two blind/visually-impaired students for the 2012-2013 school year. Not to exceed \$14,000, as detailed in Exhibit B-5.f attached hereto and made part of the minutes.
- g. Approve Preferred Home Health Care and Nursing Services, Inc., Brick, NJ to provide nursing services for the 2012-2013 school year. Not to exceed \$52,300, as detailed in Exhibit B-5.g attached hereto and made part of the minutes.
- h. Approve Education, Inc., Plymouth, NJ to provide bedside instruction for the 2012-2013 school year. Not to exceed \$8,000, as detailed in Exhibit B-5.h attached hereto and made part of the minutes.
- Approve Bayada Nurses, Inc., Philadelphia, PA to provide nursing services for the 2012-2013 school year. Not to exceed \$190,000, as detailed in Exhibit B-5.i attached hereto and made part of the minutes.
- j. Approve Jean Ricketts, Hillsborough, NJ to provide physical therapy services for the 2012-2013 school year. Not to exceed \$90,000, as detailed in Exhibit B-5.j attached hereto and made part of the minutes.
- k. Approve University Medical Center at Princeton, Princeton, NJ to provide occupational and physical therapy services at Eden Institute and Katzenbach School for the Deaf for the 2012-2013 school year. Not to exceed \$22,700, as detailed in Exhibit B-5.k attached hereto and made part of the minutes.
- I. Approve Occupational Therapy Consultants, Bound Brook, NJ to provide speech, occupational and physical therapy services for the 2012-2013 school year. Not to exceed \$375,000, IDEA-funded, as detailed in Exhibit B-5.I attached hereto and made part of the minutes.
- m. Approve Professional Education Services, Inc., Glassboro, NJ to provide bedside/home instruction services for the 2012-2013 school year. Not to exceed \$5,000, as detailed in Exhibit B-5.m attached hereto and made part of the minutes.

- n. Approve Embrace Kids Foundation, New Brunswick, NJ to provide educational services for hospitalized students for the 2012-2013 school year. Not to exceed \$3,000, as detailed in Exhibit B-5.n attached hereto and made part of the minutes.
- Approve Morris-Union Jointure Commission, New Providence, NJ to provide occupational, physical and speech services for the 2012-2013 school year. Not to exceed \$75,000, IDEAfunded, as detailed in Exhibit B-5.o attached hereto and made part of the minutes.
- p. Approve Pediatric Workshop, Warren, NJ to provide physical therapy services for the 2012-2013 school year. Not to exceed \$30,000, as detailed in Exhibit B-5.p attached hereto and made part of the minutes.
- q. Approve Somerset Handicapped Children's Treatment Center, Bridgewater, NJ to provide physical, occupational and speech therapy services for the 2012-2013 school year. Not to exceed \$10,000, as detailed in Exhibit B-5.q attached hereto and made part of the minutes.
- r. Approve Douglass Outreach at Rutgers University for applied behavior analysis program for the 2012-2013 school year. Not to exceed \$125,000, as detailed in Exhibit B-5.r attached hereto and made part of the minutes.
- s. Approve Horizon BlueCross BlueShield of New Jersey renewal rates from September 1, 2012 through August 31, 2013, as described in Exhibit B-5.s attached hereto and made part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

#### B-6 Acknowledge Receipt of Funds

Moved: Seconded:

- a. Reimbursement of Non-Public School Transportation costs for 2011-2012. These funds will be appropriated in the 2012-2013 school year, as detailed in Exhibit B-6.a attached hereto and made part of the minutes.
- b. Receipt of additional 2011-12 Extraordinary Aid. These funds will be appropriated in the 2012-2013 school year, as detailed in Exhibit B-6.b attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

# B-7 Approve Acceptance of the IDEA

Moved: Seconded:

Approve 2011-2012 Amendment (Individuals with Disabilities Education Act) September 1, 2011 – August 31, 2012 to include carry-over funds from IDEA 2010-2011 Final Report. To be utilized for the purchase of instructional supplies and contracted related services, as detailed in Exhibit B-7 attached hereto and made part of the minutes.

Basic (Ages 3 – 21) \$103,482 Non-Public Share \$144,219 Preschool \$ 6,963

# B-8 Franklin Township School District Tuition Rates

Moved:

Seconded:

Approve the following Franklin Township Board of Education tuition rates for the 2012-2013 school year:

Pre-K & K	\$ 9,200	Preschool Disab.	\$ 7,200
Grades 1-5	\$11,200	Cognitive	\$19,400
Grades 6-8	\$11,600	LLĎ	\$13,500
Grades 9-12	\$12,600	Autistic	\$20,800

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Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

#### B-9 Applications for Dual Use

Moved:

Seconded:

Approve applications to the New Jersey Department of Education for approval for Dual Use of Educational Space for the 2012-2013 school year as described in Exhibit B-9 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

#### **B-10** Applications for Temporary Instructional Space

Moved:

Seconded:

Approve applications to the New Jersey Department of Education for approval for Temporary Instructional Space for the 2011-2012 school year as described in Exhibit B-10 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

# **Curriculum and Instruction**

# C-1 Out of District Students, School Year 2012-2013

Moved:

Seconded:

Approve out of district placements for students, as detailed in Exhibit C-1 attached hereto and made part of the minutes.

# C-2 Textbook Approval

Moved:

Seconded:

Approve the use of the following textbook for the Advance Placement Biology (Grade 11) at Franklin High School to commence with the 2012-2013 school year:

"Life: The Science of Biology" 9th edition

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

# C-3 FHS & FMS Athletic Schedules

Moved:

Seconded:

Approve the 2012 Franklin High School and Franklin Middle School fall interscholastic athletic schedules as detailed in Exhibit C-3 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

#### C-4 NJSIAA – Voluntary Practice Session

Moved:

Seconded:

In accordance with the New Jersey State Interscholastic Athletic Association rules and regulations and the approval of the Franklin Township Board of Education, the fall high school interscholastic athletic season will begin with the official practices on August 15, 2012, with the first possible scrimmage date being on August 23, 2012 for the following sports:

Football
Field Hockey
Girls Soccer
Boys Soccer
Boys & Girls Cross Country
Girls Tennis
Cheerleading

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

#### C-5 Participation of FHS Science Teachers in NSF Funded Research Project

Moved:

Seconded:

Approve the participation of four (4) Franklin High School Grade 11 Teachers in a National Science Foundation funded research project entitled "Evidence-based Modeling Strategies for Genetics." Participation in this project will provide over 300 hours of professional development, a stipend of \$2,700 to each teacher and \$5,000 in materials and supplies to the district. Participation in this project is at no cost to the district.

# **Personnel**

#### P-1 Create Position

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the creation of the following new position:

- Director of Special Projects and Programs - Student Support Services and Community Resources

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

## P-2 Job Descriptions

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following job descriptions as detailed in Exhibits P-2.a, b and c attached hereto and made part of the minutes:

 Director of Special Projects and Programs – Student Support Services and Community Resources New

b. Director of School Management

Revised

c. Director for Planning/Research and Evaluation - Assessment and Accountability

Revised

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

#### P-3 Administrative Organizational Chart

Moved:

Seconded:

Approve the Franklin Township Public School Administrative Organizational Chart for the 2012-13 school year as detailed in Exhibit P-3 attached hereto and made part of the minutes.

This is required by the NJ QSAC (New Jersey Quality Single Accountability Continuum).

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

#### P-4 Personnel Report No. 2, dated July 26, 2012

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 2, as detailed in Exhibit P-4 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

#### VIII. Comments From The Public (5 minutes per speaker–any topic)

**Note:** Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

# **Alternate Location**

Confidential Session (If deer	mea necessar	у)						
Moved:	Second	led:						
Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes o the confidential session meeting will be made public when the reason for confidentiality no longer exists.								
7	Arline Burton	LaCorte Lewis	Nagy Presley	Seamon Smi	ith-Carrington	Brown		
Return to Open Session at PM.								
IX. Adjournment 10:00	P.M. (In a	ccordance wi	th Bylaw No.	9322)				
Moved:	Second	led:						
Action to adjourn.								
7	Arline Burton	LaCorte Lewis	Nagy Presley	Seamon Smi	ith-Carrington	Brown		